

Mexican Society of Edmonton (MSE)

12:00pm. Sunday August 25th, 2019
10187 104 St NW Edmonton AB T5J 0Z9

<Texto en español en la segunda sección>

Meeting called by: Arturo R.

Attending: Sandra Q, Gilberto I, Cesar C, Erick E, Guadalupe C, Zenaido B.

Agenda Items:

Call to order,

1 Introduction

1.1 President update

1.1.1 Legal updates

1.1.2 Framework draft

2 Event (MexIndependence Day)

2.1 Budget

2.2 Event activities

2.3 Volunteers update

3 New volunteer members

3.1 Communications work-plan draft

ANNEX 1

Reunión llamada por: Arturo R.

Asistiendo: Sandra Q, Gilberto I, Cesar C, Erick E, Guadalupe C, Zenaido B.

Temas de la Agenda:

Llamada de orden:

1 introducción

1.1 Presidente anuncio

1.1.1 Legal

1.1.2 borrador de marco de trabajo

2 Evento (MexIndependence Day)

2.1 Presupuesto

2.2 Actividades del Evento

2.3 anuncio de voluntarios

3 Nuevos miembros

3.1 Borrador del plan de comunicaciones

ANEXO 1

ANNEX 1 / ANEXO 1

| Entertainment | Estimate | Actual |
|------------------------|-------------------|--------|
| Mariachi | \$600.00 | |
| Musician | \$250.00 | |
| DJ | \$250.00 | |
| Traditional Dance | \$250.00 | |
| Watter | \$20.00 | |
| AV Tech | \$100.00 | |
| Venue | | |
| Ukranian Center | \$1,400.00 | |
| Decoration | \$200.00 | |
| Cleaning | \$250.00 | |
| Admin | | |
| Volunteers recognition | \$250.00 | |
| Licenses | \$500.00 | |
| Prices | \$150.00 | |
| Advertising | \$100.00 | |
| Photographer | \$130.00 | |
| Website | \$50.00 | |
| Total | \$4,500.00 | |

| Tickets | Estimate | Actual |
|------------------------------|-------------------|--------|
| Donations (50) | | |
| Pre-sale (50x\$5) | \$250.00 | |
| General Admission (200x\$10) | \$2,000.00 | |
| Sponsors | | |
| Presenting (1) | \$1,500.00 | |
| Gold Sponsor (2x\$750) | \$1,500.00 | |
| Silver Sponsor (3x\$500) | \$1,500.00 | |
| Tables | | |
| Small table (10x\$50) | \$500.00 | |
| Large table (6x\$75) | \$450.00 | |
| Total | \$7,700.00 | |